

PROCEDURE FOR ARTICLES ADMISSION TO THE DIGEST OF SCIENTIFIC WORKS "SCIENTIFIC WORKS OF KHARKIV NATIONAL AIR FORCE UNIVERSITY"

For printing are accepted the original manuscripts, which:

- meet the requirements of the Presidium decision of the Higher Attestation Commission of Ukraine No. 7-05/1 of 15.01.2003 "About severization of requirements for professional publications included in the lists of the Higher Attestation Commission of Ukraine";
- are formatted in accordance with the requirements set by the editorial board;
- have not been sent to other editors and have not been published earlier in other editions.

For publication, it is necessary to provide:

- an article in electronic form (Word-2003), structured according to the imposed requirements;
- a printed copy of the article, signed by all its authors;
- expert opinion about the possibility of article publishing in open editions;
- agreement to the publication and personal data public declaration.

Provided by separate files:

- extended annotation in English, a total volume of not less than 1800 characters, including keywords, for articles in which the master language is Ukrainian or Russian;
- translation of the article into Ukrainian or Russian, for articles in which the master language is English;
- drawings in jpg (jpeg) format, with the file name corresponding to the figure number in the article.

The authors should be aware of the personal responsibility for the attached text of the manuscript, which presupposes the following principles:

1. To provide consistent results of research. Designedly inveroacious, fraudulent or falsified approvals are equated with unethical conduct and are unacceptable.
2. To guarantee that the results of the research set forth in the manuscript, are independent and original works. In the case of using other people's works fragments or borrowed statements of other authors, the relevant bibliographic references should be made in the article with the obligatory indication of the author and the original source. Excessive borrowing, as well as plagiarism in all forms, including unexecuted quotations, paraphrasing, or intrusion of the results of others' research are unethical and unacceptable actions. Articles that are compilations of materials published earlier by other authors without their creative processing and own author's comprehension are not accepted for the publication by the editors.
3. To be primary responsible for the novelty and authenticity of the scientific research results.
4. To recognize the contribution of all individuals who in one way or another influenced the course of the research or determined the nature of the submitted scientific work. Among other things, bibliographic references to publications which were important during the research should be made in the article. Information that was received privately by conversation, correspondence and discussion with third parties, should not be used without obtaining an open written permission from its source. All sources should be disclosed.
5. To provide original manuscript which has not been sent to other editors and has not been published earlier in other editions. Failure to comply with this principle is regarded as a serious violation of the publications ethics, and affords ground for removing the article from the reviewing. The text of the article should be original, that is, to be published in the presented form in the periodical printed publication for the first time. If the elements of the manuscript were previously published in another article, the authors would be obliged to refer to earlier work and would indicate what is a significant difference in the new work from the previous one. Verbatim copying of own works and their paraphrasing are unacceptable, they can be used only as a basis for new conclusions.
6. To guarantee the correct structure of the coauthors list. Among the article co-authors should be indicated all individuals who have made a significant intellectual contribution to its concept, structure, as well as in conducting or interpreting the results of the submitted work. The author should also guarantee that all co-authors are familiar with the final version of the article, approve it and agree with its submission for publication. All authors mentioned in the article should be responsible for the content of the article. If the article is a multidisciplinary work, co-authors may be responsible for their personal contribution, leaving collective responsibility for the overall result. Among co-authors it is unacceptable to indicate persons who did not participate in the study.
7. In case of detecting significant errors or inaccuracies in the article at the stage of its consideration or after its publication it is necessary to inform the editors of the publication immediately and make a joint decision to acknowledge the mistake and / or correct it as soon as possible.

Checking for plagiarism. The presence of coincidences / identity / similarity in texts provided by the authors is carried out by the editorial board with help of on-line services using word transposition protection algorithms; changes of cases, tenses and other grammatical categories of the word and the replacement of every fifth word.

The uniqueness percent of the article text for its further consideration should be at least 75.

Independent expert reviewing. All articles published in the Digest are subject for mandatory reviewing which is carried out anonymously for both authors and reviewers (double blind reviewing). Experts who are not part of editorial boards are involved in the reviewing. Reviewing period - no more than 6 weeks.

Reviewer, who carries out scientific expertise of author's materials, must adhere to the following principles:

1. An expert evaluation should help the author to improve the quality of the article text, and help the editor-in-chief - to make a decision about publication.
2. If the reviewer does not consider himself a specialist in the subject area of the article or knows that he will not be able to submit a review on the article in time, he must inform the editor-in-chief and refuse from reviewing.
3. The author or co-author of the work, as well as research advisors of applicants to the degree of science cannot be a reviewer.
4. Any manuscript received from the editorial board for reviewing is a confidential document.
5. Personal comments to the author are unacceptable. The reviewer must express his opinion clearly, reasonably and objectively.
6. The reviewer should pay the editor-in-chief attention to the significant similarity or partial matching of the reviewed article with any other previously published.
7. The reviewer should not use the information and ideas from the article submitted to him for a review for personal gain, adhering confidentiality of this information and ideas.

Comments of reviewers are not published or released without the permission of the reviewer, the authors of the manuscript and the editor-in-chief.

Author's rights. The author retains all author's and publishing rights without limitation. The Digest allows users to: read, download, copy, distribute, print, search or refer to full articles texts. It is allowed to reuse the journal contents according to the Creative Commons SS-BY license.

Cost of publication: 50 uah for one page in the Digest format.

Complaints and appeals. In cases of breach of the said order, the authors, readers and reviewers have the right to apply to the management of Ivan Kozhedub Kharkiv National Air Force University that is the founder of the publication at the address: Sumska Street 77/79, Kharkiv, 61023.

Complaints and appeals are considered within one month after receipt. The results of their consideration are presented to the applicant in writing.

Complaints and appeals regarding the rejection of manuscripts for reasons of non-compliance with the requirements for their registration, serving order or their low scientific level are not considered, as it is not within the competence of the Founder.